

Memorial PTO General Meeting Minutes

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| Date: Wednesday, 03/14/2018 | Location: Memorial Library |
| Called by: Kristen Carr | Time: 7:32-8:23 PM |
| Attendance: Crystal M., Kristen C, Christine A., | Jennie M., Marilyn D. And Mrs. Swain |

- Mrs. Swain
 - Early release March 21 & 22
 - MCAS begin in April
 - \$500,000 in cuts to district wide budget. See Dr. M's presentation
 - Earlier PTO meetings next year, 6:30 with child care
 - ask NHS kids or teachers to volunteer
- Minutes from 02/13/2018 meeting approved
- General report/Paid funds
 - Bank balance \$16,381.10
 - Literacy fund. \$4581.30, Cultural Arts. \$7515.48, Tech.0.00, Outstanding. \$695.00
 - Avail. balance. \$3,589.32
 - \$2,900 transfer to CA due in April or May

Cultural Arts

- 4th grade field trip to Charlotte's Web on 5/14
- 4th grade Owls 5/11/18. - Christine will reach out to teachers about being there for set up at 8 AM
- 3rd grade Animal Adaptations 5/16/18- Kristen will reach out to Alycia about photos
- Kindergarten: Sparky's Puppets cancelled. Pumpernickel Puppets. Monday, May 7th
Kristen will reach out to Alycia about photos
- States of Matter 2nd grade 3/14.

Agenda

Old Business - Unfinished

1. Book Fair - Jennie & Melissa -meeting with Juliet, possibly this weekend, Scholastic says we have our dates, but hasn't sent a confirmation email yet.
2. Bingo Night in March - 3/23, 6-7 PM, Kristen in charge, Jennie on concessions, Christine will come help break down get deposit and will get cash . Kristen will send flyer to Mrs. Swain to go on connect 5.
3. Field Day - Friday, June 15

- a. Committee Email gone out to PTO general
 - b. It needs to go out on FB this month and the request for volunteers by end of April.
- 4. Read Across America report - it went well
- 5. Spring Flat donations appeal will go out in April. The board will just gather and get them out.
- 6. Need new board members for next year.
 - a. Open positions: VP, Corresponding Secretary, Cultural Arts & Fundraising chair.
 - b. Need to verify our Staff Appreciation chair and Family Fun Nights chair.
 - c. We need a letter to go out regarding the need for more active PTO members support. May have to cut some events without the support.
 - i. How are we getting this info out there?? Mrs. Swain will send a letter to parents
- 7. Box Tops - Extend the contest in order to make everyone aware of its end date. Concerns that it wasn't highly visible, and updates were lacking. Not sure if prizes and contest was approved.

New Business

- 8. Outdoor Movie Night will be scheduled in August.
- 9. Voted to approve Mrs. Horn's request for the Senior Breakfast on March 20 and Mrs. Duton's literacy request was granted, as sufficient funds were available.

Announcements

- 1. Next meeting place and Wednesday, April 11