

Memorial School PTO General Meeting

Meeting Date: May 10, 2017 at 7:30 PM

Meeting Location: Memorial School Library

Attendance: Kristen Carr, Pam Reilly, Juliet Rodriguez, Stela Kourkouliotis, Jennie Madrigal, Carol Ferrell and Jenny Fransen - call to order at 7:35 PM

1. April General Meeting Minutes approved.
2. **Voting.** 2017-18 PTO Board: President – Jenny Fransen, V.P. – Stela Kourkouliotis, Treasurer – Christine Adams, Secretary – Carol Ferrell, Volunteer Coordinator – Jennie Madrigal, Promotional – OPEN, Fundraising Kristen Carr and Juliet Rodriguez, Cultural Arts – Kayla Prairie. Looking for more help on PTO board. Maybe Juliet's neighbor, Stephanie Freeman or Jennie's neighbor, Melissa Morse.
3. President's Report: There will be **no PTO general meeting** on June 7. PTO will not be gifting any **iPads** this spring. PTO will hold a fall Move-a-thon for Technology (for iPads) with Deb Swain's help. PTO will have separate sub account (like Literacy and C.A.) to track these funds. Jenny notified Deb Swain by email about the iPad plan. PTO would like Deb to submit request for the cost and type of iPad. Need to reserve funds from spring fundraiser to get us through next year (due to no fall fundraiser for PTO). **PTO website** is back up with new look. Looks great! Anthony Madrigal is new webmaster. Cost to maintain is \$14 month. Easier to use and to transition from person to person. Book Fair signups are on it. PTO board can email Anthony with anything they would like added to the website. He is planning to add a Google calendar. Maybe set up so parents get texts to alert them of upcoming events.
4. Principal's Report:
 - MCAS have gone well. Children adapted well to online testing.
5. Treasurer's Report: \$19,774 in the account (\$1,956 in Literacy account, \$4070 in C.A. account, \$13,747 in General account, & \$0 Outstanding. We still need to pay for turtles program. Calendar Raffle has raised \$8,739. C.A. will need \$12,000 for next year. We will need to cover agendas for start of school and ½ of busing for field trips. Busing runs around \$3,000.
6. Old Business: **Teacher Appreciation Luncheon** – went really well. Teachers really enjoy it. Juliet and Jenny agree it is a feel-good day for PTO. Country Sooper sent invoice for the T.A. luncheon and returned \$50, because she overbilled us. Fruit is a big hit.
7. New Business:
 - **Calendar Raffle** – Juliet and Kristen worked really, really hard (from Jan – May) to make the raffle better. We raised the same amount as last year. Next spring we will do a flat donation fundraiser instead of calendar raffle. Winners are being posted on Facebook and contacted at home.

- **Book Fair** – Juliet may have to miss a set up day (Wed or Thursday) due to a funeral. Julia, Pam and Jenny will cover. We can use literacy funds to buy breakfast food if not enough volunteers sign up for Sneak Peek Breakfast. Jenny to email Andrea and Stefanie about registers sign-up again. Jenny had wrong email address for Stefanie.

8. Committee/ Officer Reports:

- Volunteer Coordinator: Jennie and Jenny to work on Book Fair Volunteers.
- Cultural Arts: Jenny to get green binder from **Brenda**. No other updates.
- Fundraising: **Spirit Wear** – Jenny to get table for outside library on Specialist Night and will also sell Notes from Home and other older Spiritwear. Pam will get Jenny change.

9. Grants: None.

10. Teacher Requests: None

11. Adjournment: 8:17 PM.